



REGISTRATION FORM 2018

1. A Certified Copy of Learner ID/Passport Must Accompany this Application.
2. A Certified Copy of the Fee Payers ID/Passport Must Accompany this application if different from learner
3. Learner must submit a copy of their CV
4. A Show Reel is not compulsory - A show reel can include footage shot with a mobile device
5. This form must be accompanied by a payment plan application
6. A R2500 Registration fee is applicable.

1. LEARNER INFORMATION

FIRST NAME:

LAST NAME:

DATE-OF-BIRTH: ID NUMBER:

HOME ADDRESS:

MOBILE NUMBER: ALTERNATE NUMBER:

EMAIL ADDRESS:

POSTAL CODE:

NOTE: A Copy of the learners CV must accompany this application form

2. EMERGENCY CONTACT PERSON

If possible learners under the age of 21 should list their parents/gaurdian

FIRST NAME:

LAST NAME:

MOBILE NUMBER: ALTERNATE NUMBER:

WORK NUMBER

EMAIL ADDRESS:

RELATIONSHIP WITH LEARNER:

3. FEE PAYER

This is the person responsible for paying your fees.

FIRST NAME:

LAST NAME:

MOBILE NUMBER: ALTERNATE NUMBER:

WORK NUMBER

EMAIL ADDRESS:

RELATIONSHIP WITH LEARNER:

4. COURSE SELECTION

Please Select which course you are enrolling for

1 YEAR FILM MAKING 1 YEAR FILM MAKING PART TIME

7 WEEK MUSIC VIDEO

COURSE START DATE:

IF 1 Year Flim Making Is Selected please indicate which stream you are applying for:

FILM MAKIING: ACTING: (Acting Student admissions are subject to an audition)

4. ADDITIONAL DOCUMENTS CHECK LIST

1. CERTIFIED ID/PASSPORT COPY (Not older than 3 months)

2. CERTIFIED MATRIC CERFITCATE COPY
(Latest report for Grade 12 2017 learners)

3. CV

4. PROOF OF RESIDENCE

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6. TERMS AND CONDITIONS

The Terms and Conditions Bellow are binding and must be signed by learners and or parent or gaurdian if a learner is bellow the age of 21.

1. Submission of application forms does not guarantee your place.
2. Acceptance into our programs is dependent on the applicant meeting entry requirements.
 - 2.1. Entry Requirements:
 - 2.1.1. Full Qualification: Matric Certificate or recognized equivalent, valid identity document or passport and a CV.
 - 2.1.2. Short Courses: Grade 11 or equivalent, valid identity document or passport and CV.
3. Meeting entry requirements does not guarantee entry into programs. Acceptance to AACAA is at the discretion of the admissions panel.
4. Acceptance into programs will also be determined by Class capacity limits, date of application.
5. Should you be accepted into the program you or your fee payer is required to make payment of registration fee of R2400 in order to secure your spot.
6. On acceptance you will have 5 working days to make payment of your registration fee should registration fee not be paid or an arrangement to make payment not made you will forfeit your spot.
7. Learners who have paid their non refundable registration fee are required to make payment of the first installment of their tuition as per their approved payment plan in order to enroll on orientation day and to begin attending classes.
8. Payment plans and payment agreements must be approved by finance department.
9. Learners who fail to make payment on their payment plan will not be permitted to attend class or take part in assessments until the matter has been resolved.
10. All content produced during the program will remain property of AACAA PTY Ltd. In perpetuity.
11. Learners are registered with Mict Seta by AACAA Pty Ltd. and should a learner be found competent receive a mict certificate/statement of results from Mict Seta. Learners will also receive a certificate of completion from AACAA.
12. AACAA operates under the accreditation license from MICT SETA: MICT SETA ACC/2017/07/0062
13. Should a learner withdraw from the course they will forfeit any fees already paid.
14. Only learners who have made all payments as per their payment plan will be submitted for verification and moderation.
15. TRANSPORTATION and ACCOMMODATION is not provided by AACAA and is for the Learners own account this includes transportation to and from the following including but not limited to shoots, assessments and classes
16. Learner accepts the policies of AACAA and our partners viewing copies of which are available from reception on request and are available at www.aaca.co.za/policies
17. Due to the nature of the film and TV industry AACAA operates and may schedule classes, shoots and assessments outside of traditional office hours (ie. 9AM-5PM)
18. Learners on the full qualification - 1 year film making course are required to attend scheduled call time workshops @ 6am on various days as per schedule. Should a learner miss these classes it will negatively affect the the Learners performance and attendance and may be required to repeat several modules in order to pass.
19. Learners who need to repeat modules will do so at a cost determined by the finance department.
20. Learners use sensitive production equipment which is issued to the Learners for productions and assessments. Should a learner damage equipment they provide their fee payer will be liable for the excess as charged by the insurance providers.
21. Students and guests to AACAA do so at own risk.
22. AACAA is not responsible for learners own property, AACAA will put reasonable security measures in place However AACAA PTY LTD, Directors, assessors, moderators, facilitators are not responsible for any damages to person or property and are not liable for any loss of property or life which may occur on AACAA premises or during the course of shoots, assessments and classes which may take place in off premises locations.
22. AACAA may use the learners image and work as part of marketing this includes but is not limited to use on our website, advertising campaigns in all territories.

LEARNER ACCEPTANCE OF REGISTRATION FORM AND SUBMISSION ACKNOWLEDGMENT

I
ID/PASSPORT#
Hereby accept that all the information above is true and accurate and hereby am bound and agree to the above mentioned Terms and Conditions and Policies of AACAA and its partners.

LEARNER SIGNATURE

DATE

_____/_____/2017

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PARENT/GAURDIAN ACCEPTENCE OF APPLICATION FORM AND SUBMISSION ACKNOWLEDGMENT (If Learner over 21 Ignore)

I _____ ID/PASSPORT#

Hereby accept that all the information above is true and accurate and hereby am bound and agree to the above mentioned Terms and Conditions and Policies of AACA and its partners.

PARENT OR GAURDIAN SIGNITURE

DATE

/ / 2017

FEE PAYER ACCEPTENCE OF APPLICATION FORM AND SUBMISSION ACKNOWLEDGMENT

I _____ ID/PASSPORT#

Hereby accept that all the information above is true and accurate and hereby am bound and agree to the above mentioned Terms and Conditions and Policies of AACA and its partners.

I acknowledge that this document must accompany a approved Payment Plan Agreement.

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FOR OFFICE USE ONLY

ID
 SCHOOL CERTIFICATE
 CV
 PASSPORT PHOTO

SHOWREEL
 CREATIVE WRITING
COMMENTS BY ADMISSIONS OFFICER

PAYMENT PLAN

PAYMENT PLAN HAS BEEN SELECTED
PAYMENT PLAN HAS BEEN APPROVED BY CFO
CFO SIGNATURE

YES NO
 YES NO
DATE

/ / 2017

ADMISSIONS STATUS

DOES THE CANDIDATE MEET ENTRY REQUIREMENTS YES NO
CANDIDATE STATUS

ACCEPTED

DECLINED

Reason for application decline:

DEAN OF ACADEMICS SIGNATURE

DATE

/ / 2017

ENROLMENT

REGISTRATION FEE PAID? YES NO
FIRST INSTALLMENT AS PER YES NO
PAYMENT PLAN

ENROLMENT APPROVAL

CEO SIGNATURE

DATE

/ / 2017